

## **ACA Delegate Assembly Representatives**

*Marsha Travis, CJM, CCM, CBHC-CO, Chair*  
*Chris Daniels, MPA, CAE, Staff Liaison*

This committee is charged with maintaining effective communication and correspondence with the American Correctional Association.

- Attend one or more ACA Conferences this year and represent AJA in all capacities, in meetings, workshops and official functions.
- Develop a process to ensure that AJA is represented on initiatives that directly affect Jails.
- Report out on relevant activities during zoom meetings, emails, or other means of communication.
- Prepare a report to the AJA Board of Directors for the Fall meeting outlining your activities as our representative and ACA initiatives that impact AJA.
- Meet bi-monthly via zoom with the President and other committee Chair.