

Although general knowledge of the experienced jail manager and familiarity with current practices are what is required to pass the certification examination, the following list of resources might be of some assistance in preparing for the examination. It is recommended that candidates review the *Content of Examination & Content Outline* listed in the ***Handbook for Candidates***. It should be noted that the list of resources is neither all-inclusive nor exhaustive.

## Publications/Periodicals:

*American Jails* magazine  
American Jail Association  
Reprint articles by topic  
[www.aja.org](http://www.aja.org)

*Constitutional Rights of Prisoners*  
ISBN: 0-87084-227-7  
Palmer, John W. 1999; 6<sup>th</sup> edition; 823 pp.

*Correctional Law Reporter*  
Editors: William C. Collins, Esq. and Fred Cohen, Esq.  
ISSN 1043-6766 Civic Research Institute.  
[www.civicresearchinstitute.com](http://www.civicresearchinstitute.com)

*Corrections Manager's Report*  
Civic Research Institute  
[www.civicresearchinstitute.com/cmr.html](http://www.civicresearchinstitute.com/cmr.html)

*Corrections Today* magazine  
American Correctional Association  
[www.aca.org](http://www.aca.org)

*Community Resource Services*  
CRS, Inc.  
[www.correction.org](http://www.correction.org)

*Exploring Jail Operations*  
Kenneth E. Kerle, 2003

*Food Code* (2009)  
U.S. Public Health Services, Food and Drug Administration  
Available through the National Technical Information Services  
[www.ntis.gov](http://www.ntis.gov)

*The 7 Habits of Highly Effective People*  
Dr. Stephen R. Covey

*Practical Guide to Inmate Discipline*  
Wilkie Collins

*Life Safety Code Handbook* 2000 Edition  
National Fire Protection Association  
[www.nfpa.org](http://www.nfpa.org)

*Occupational Safety and Health Standards for General Industry*  
Occupational Safety and Health Administration  
[www.osha.gov](http://www.osha.gov)

*Sheriff* magazine  
National Sheriffs' Association  
[www.sheriffs.org](http://www.sheriffs.org)

## Legislation

**Americans with Disabilities Act**  
[www.ada.gov](http://www.ada.gov)

**Fair Labor Standards Act**  
[www.dole.gov/agencies/whd/flsa](http://www.dole.gov/agencies/whd/flsa)

**Family Medical Leave Act**  
[www.dol.gov/whd/fmla](http://www.dol.gov/whd/fmla)

**Prison Litigation Reform Act**  
[www.aclu.org/sites/default/files/images/asset\\_upload\\_file79\\_25805.pdf](http://www.aclu.org/sites/default/files/images/asset_upload_file79_25805.pdf)

**PREA**  
[www.prearesourcecenter.org](http://www.prearesourcecenter.org)

## Other Governmental Agencies

Center for Disease Control and Prevention  
[www.cdc.gov](http://www.cdc.gov)

Environmental Protection Agency  
[www.epa.gov](http://www.epa.gov)

National Criminal Justice Reference Service  
[www.ncjrs.gov](http://www.ncjrs.gov)

National Institute of Corrections, Jail Center  
[www.nicic.com](http://www.nicic.com)

U.S. Department of Justice  
[www.usdoj.gov](http://www.usdoj.gov)